

# ACTIVITY REPORT

(DUE January 31 of each year.)

\_\_\_\_\_ County, 20 \_\_\_\_\_.

Month and year weed superintendent started in this position:

For the **preceding** year, indicate the following:

**1. Control authority employees:**

- a. .... Number of weeks weed superintendent was employed full-time as a weed superintendent.
- b. .... Number of part-time or seasonal personnel employed annually.
- c. .... Number of full-time personnel.
- d. .... Percent of time weed superintendent spent on required noxious weed activities.

**2. County noxious weed budget:**

- a. .... Actual total weed budget spent for the previous fiscal year.
- b. .... Total weed budget most recently adopted and approved (*total requirements*)
- c. .... Tax dollars required for weed control for last fiscal year

**3. Public relations and education:**

- a. .... Number of public education and informational meetings presented by the control authority
- b. .... Number of noxious weed articles published based on information provided by the control authority
- c. .... Number of radio interviews conducted by the control authority regarding noxious weeds
- d. .... Number of informational letters or brochures distributed by the control authority regarding noxious weeds.
- e. .... Number of events that informational noxious weed displays were presented by the control authority

**4. Number of inspections completed and documented with appropriate inspection reports ..... (Spring) (Fall)**

- a. .... Annual noxious weed inspection
- b. .... Special noxious weed inspection
- c. .... Complaint noxious weed inspection
- d. .... Follow-up noxious weed inspection
- e. .... Crop inspections
- f. .... Article inspections

**5. Noxious weed notification and enforcement:**

- a. Number of reports received concerning uncontrolled noxious weed infestations (*includes landowner complaints and Nebraska Department of Agriculture (NDA) reports*) .....
- b. .... Number of requests made to individuals or other entities to control noxious weeds (*excluding official notices*).

**6. Official 15-day notice results:**

- a. .... Number of 15-day notices issued.
- b. .... Number of 15-day notices which achieved acceptable compliance prior to notice expiration.
- c. .... Number of notices prosecuted.
- d. .... Dollar value of fine notices collected.
- e. .... Number of 15-day notice disposition reports completed.

**7. Official 10-day notice results:**

- a. .... Number of 10-day notices issued.
- b. .... Number of 10-day notices which achieved acceptable compliance prior to expiration.
- c. .... Number of parcels force controlled by the county.
- d. .... Number of parcels force controlled by contractors.
- e. .... Total number of acres force controlled.
- f. .... Total number of liens filed for nonpayment.
- g. .... Total number of 10-day notice disposition reports completed.

**8. Weed Superintendent Education and Training:**

- a. .... Number of regional Nebraska Weed Control Association (NWCA) meetings attended.
- b. .... Number of state NWCA meetings, workshops, or seminars attended.
- c. .... Number of university, state, or federal information or training sessions attended.
- d. .... Number of private industry training sessions attended.
- e. .... Other (list number of sessions attended).

**9. Number of meetings weed superintendent held or attended with (other than those listed above):**

- a. .... Control authority.
- b. .... County attorney.
- c. .... District NDA inspector.
- d. .... Railroad officials.
- e. .... Road departments.
- f. .... Municipalities.
- g. .... Federal officials.
- h. .... Other or miscellaneous

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County Weed Superintendent Signature Date

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Control Authority Chairperson/President Signature Date